

**WEBSITE IN FOCUS – MAILVU.COM**  
**By Zak Masud, Information Systems Analyst II, CIOB**



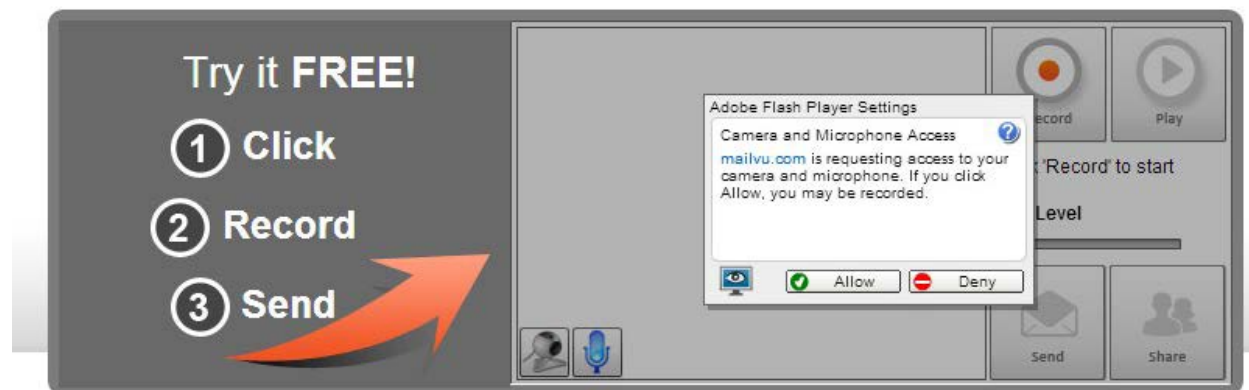
Usually emails are sent for recipient to 'read' it. How about if you want email sent as a video message? That's what exactly the following website does. This week's website in focus is -

<http://mailvu.com/>

Mailvu (pronounced as 'mail view') offers it for free. Instead of typing your email, you'll record your message as a video and then send it to the receiver's email.

Let's go step by step.

**Step-1:**

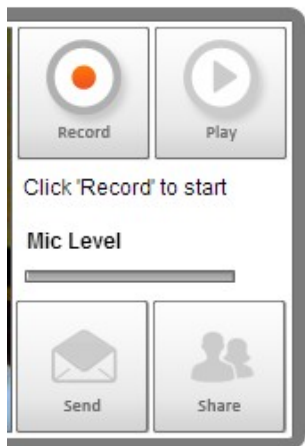


When you land in the website, you'll see this *Adobe Flash Player Settings* message asking your permission to use your webcam and microphone. Click *Allow* to let the site recognize your webcam and mic.

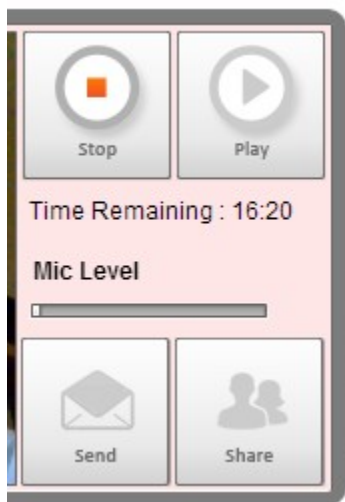
Note: If you don't have Adobe Flash Version 10 or higher in your browser, you will not see this message. If that happens, then get the latest Adobe Flash Version from here:

<https://www.adobe.com/support/flashplayer/downloads.html>

**Step-2:** Get ready and click *Record* to start recording your video email. Remember- as a free service, you can record a video message of 16 minutes 40 seconds length. If it's something formal, you may want to prepare in advance to fit your message in this time frame.

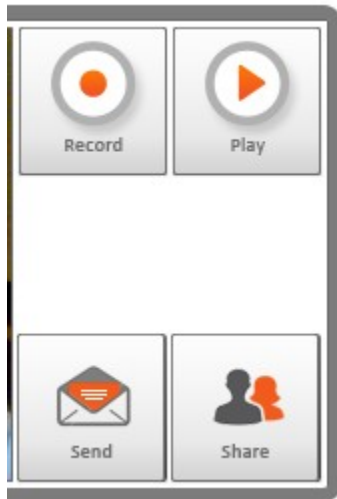


**Step-3:** If you are done before the time runs out, click *Stop*; or it will stop automatically when remaining time comes down to 0.



**Step-4:** Now you can click *Play* button to see how it went. If it does not look good, you can record your message again. If it's ok, then you have two options. Click *Send* to send it to an email; or click *Share* which will generate a URL (a link for the video message you just recorded) and you can share it with your Facebook/Twitter/other social networking friends.

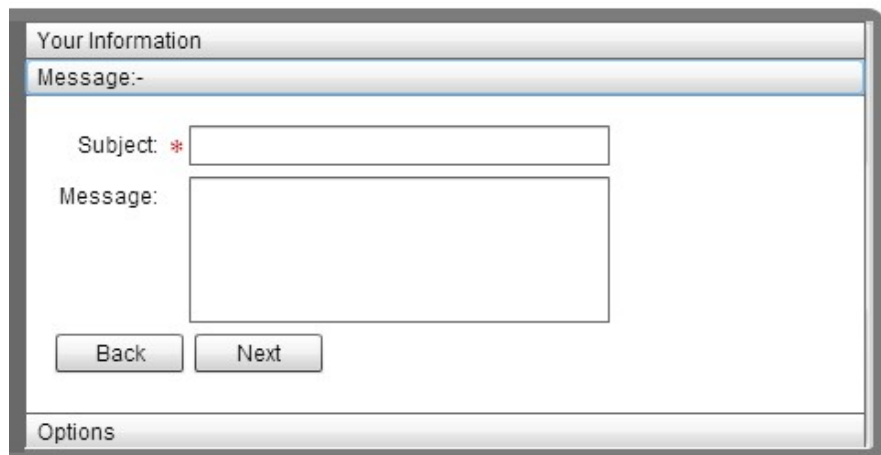
Let's click *Send* to send it to an email address.



**Step-5:** *Your Information* window will come out. You will have to fill up all three fields – your name, your email, recipient's email. Then click *Next*.

A window titled 'Your Information' with three input fields. The first field is labeled 'Your Name: \*', the second 'Your Email: \*', and the third 'To Email: \*'. Below the fields are two buttons: 'Cancel' and 'Next'. At the bottom of the window, there are two sections: 'Message:-' and 'Options'.

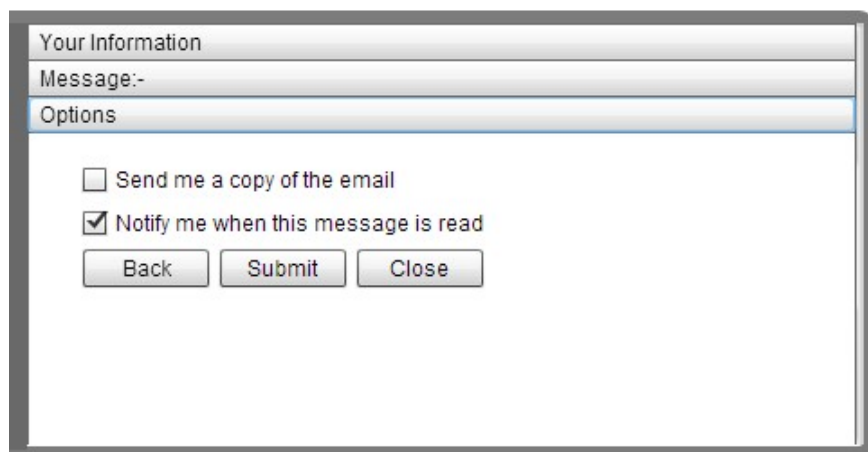
**Step-6:** Enter a subject in the *Subject* box. Then as an option you can type some text for message or just leave it blank and click *Next*.



The screenshot shows a window titled "Your Information" with a tab labeled "Message:-". Inside the window, there is a "Subject:" label followed by a red asterisk and a text input box. Below that is a "Message:" label followed by a larger text area. At the bottom of the window, there are two buttons: "Back" and "Next". A section at the very bottom of the window is labeled "Options".

**Step-7:** This is the final step. In this *Options* window you can check these boxes if you want the system to send you a copy of this video email and notify you when this message is read by your recipient. If you don't care about these, leave them blank.

Click *Submit*.



The screenshot shows the same "Your Information" window, but the "Options" tab is selected. It contains two checkboxes: "Send me a copy of the email" (unchecked) and "Notify me when this message is read" (checked). Below the checkboxes are three buttons: "Back", "Submit", and "Close".

Remember - you will need a webcam, a mic and Adobe Flash version 10 or higher in your browser to make it work.

That's it for today.

Hope you will find mailvu.com useful.

Fun Tip: Type *Tilt* in google.com and see what happens.